

## Commission Meeting Agenda

Date: Wednesday, June 30, 2021  
Time: 1:00 PM – 3:00 PM

**Location: Virtual Meeting. All members of the public are welcome to join the meeting. To join, enter the link below into a web-browser.**

<https://us02web.zoom.us/j/89606949066?pwd=dnU5QlZjb080bU5ZcExEaXdac3lJQT09>

Meeting ID: 896 0694 9066  
Password: 2217

Participants may also join the meeting by calling into any one of the following phone numbers:

**+1 669 900 6833 US (San Jose), +1 312 626 6799 US (Chicago), +1 929 205 6099 US (New York)**

**Members:** Chair Toni Campbell, Emily Balli, Kathy Frandle, Mimi Hall, Lisa Hindman Holbert, Bruce McPherson, Diane Munoz, Faris Sabbah, Johanna Schonfield

**1. Call to Order and Establish Quorum**

**2. Review and Adopt Agenda**

**3. Consent Agenda – Action Item**

- A. Approve Commission March 17, 2021, Meeting Minutes
- B. Accept Financial Report for the period ending May, 2021
- C. Accept First 5 Santa Cruz County Grant Application Tracker, 06/30/2021
- D. Accept FY 20/21 First 5 Santa Cruz County Contracts Executed Under Executive Director Authority, 06/30/2021
- E. Accept FY 20/21 First 5 Santa Cruz County Sponsorships report, 06/30/2021

**4. Community Oral Communications**

The community may address the Commission on items not listed on the agenda that are within the jurisdiction of First 5 Santa Cruz County. If any member of the community wishes to address the Commission on any item that is listed on the agenda, they may do so when that item is called. Every item on the agenda welcomes public comment.

**5. Commissioner Oral Communications**

**6. County of Santa Cruz Operational Plan Update**

Sven Stafford, Principal Administrative Analyst with the County of Santa Cruz's CAO's office will provide a brief update on the County of Santa Cruz 2021-23 Operational Plan.

**7. 2021-2022 Budget – Action Item**

- A. The Commission will consider approval of the First 5 Santa Cruz County Fiscal Year 2021-2022 Budget in an amount not to exceed **\$3,466,262**.

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B. The Commission finds that the contracts for fiscal year 2021-2022 continue to meet the factors described in its sole source contracting policy section 1.b relating to contractors' expertise being vital to the provision of services. The Commission delegates authority to the Executive Director to negotiate, execute, and amend contracts up to the amounts specified.

**I. Operating Expenses – General Admin/Program Support/Evaluation**

- a. Approval of contract with the United Way of Santa Cruz County for First 5 Administrative, Program Support and Evaluation between July 1, 2021 and June 30, 2022 in an amount not to exceed **\$635,516**.
- b. Approval of FY 2021-2022 professional services contracts in amounts not to exceed:

Vendor	Goal Area	Program	Amount
Harshwal & Company LLP	Administration	Financial Audit	\$15,350

**II. Strategic Priority Investments**

- a. Approval of contract with the United Way of Santa Cruz County for First 5 Strategic Priority Investments between July 1, 2021 and June 30, 2022 in an amount not to exceed **\$1,375,255**
- b. Approval of FY 2021-2022 community grants and professional services contracts in amounts not to exceed:

Vendor	Priority Area	Program	Amount
Community Bridges	Thriving Families	Triple P	\$270,130
Go Kids, Inc.	Early Care & Education	Quality Counts	\$103,000
Health Improvement Partnership	Early Childhood System	Thrive by Three	\$35,000
Health Services Agency	Thriving Families	Families Together	\$33,977
Human Services Department	Thriving Families	Families Together	\$455,972
Lucille Packard Children's Hospital Stanford	Healthy Children	Neurodevelopmental Foster Care Clinic	\$85,500
Miller Maxfield	Thriving Families	Triple P	\$15,000
Optimal Solutions Consulting	Thriving Families	Triple P	\$71,500
	Early Childhood System	Home Visiting Coordination	\$25,000
	Early Childhood System	Thrive by Three	\$20,000
Pajaro Valley Unified School District	Early Care & Education	Raising A Reader	\$185,595
	Early Care & Education	Quality Counts Block Grant	\$54,600
Social Solutions	Early Childhood System	Apricot	\$19,148
Subvertical, LLC	Thriving Families	Triple P	\$25,320
Triple P America	Thriving Families	Triple P	\$80,000

**8. Communications Update – First 5 Santa Cruz County Website**

Christine Sieburg, Program and Communications Manager, will update the Commission and briefly preview the new First 5 Santa Cruz County website, scheduled to be launched in July 2021.

**9. Executive Committee Elections – Action Item**

The Commission will elect the Chair, Vice Chair and Secretary for the 2021-2022 year.

**10. 2021-2022 Commission Meeting Calendar – Action Item**

The Commission will consider approval of the 2021-2022 meeting calendar

**11. Adjourn**