

## Commission Meeting Agenda

Date: Wednesday, January 29, 2025  
Time: 1:00 PM – 3:00 PM

**Location:** First 5/United Way Conference Room, 4450 Capitola Road, Suite 106, Capitola, CA

All members of the public are welcome to join the meeting in-person or virtually. To join virtually, enter the link below into a web-browser.

<https://us02web.zoom.us/j/4539542581?pwd=MTNGK2VoM3NMc0hSV3o1UHhqS0hJZz09>

Meeting ID: 453 954 2581

Passcode: 2217

Participants may also join the meeting by calling into any one of the following phone numbers:

669-900-6833 or 253-215-8782 or 346-248-7799 or 312-626-6799 or 929-205-6099 or 301-715-8592

**Members:** Chair, Dr. Faris Sabbah, Sandy Brown, Jennifer Herrera, Diane Munoz, Kimberly Petersen, Johanna Schonfield, Sheree Storm, Dr. Raelene Walker

### 1. Call to Order and Establish Quorum

### 2. Commission Member Remote Attendance Approval – Action Item

In accordance with AB 2449, Commissioners may participate in the Commission meeting remotely under the following conditions:

- Just Cause, or Emergency Circumstances
- Commission Approval

It is required that a Commission quorum be present in-person.

### 3. Review and Adopt Agenda – Action Item

### 4. Consent Agenda – Action Item

- A. Approve October 30, 2024 Commission Meeting Minutes
- B. Accept Financial Report for the period ending December 2024
- C. Accept First 5 Santa Cruz County Grant Application Tracker, 01/29/2025
- D. Accept FY 24/25 First 5 Santa Cruz County Contracts Executed Under Executive Director Authority, 01/29/2025
- E. Accept FY 24/25 First 5 Santa Cruz County Sponsorships report, 01/29/2025

### 5. Community Oral Communications

The community may address the Commission on items not listed on the agenda that are within the jurisdiction of First 5 Santa Cruz County. If any member of the community wishes to address the Commission on any item that is listed on the agenda, they may do so when that item is called. Every item on the agenda welcomes public comment.

### 6. Commissioner Oral Communications

P:\Commission Meetings\FY 24-25\01.29.2025\01-29-25 First 5 Santa Cruz County Commission Meeting Agenda.docx

First 5 Santa Cruz County does not discriminate on the basis of disability, and no person shall, by reason of a disability, be denied the benefits of its services, programs, or activities. The meeting room is located in an accessible facility. If you wish to attend this meeting and you will require special assistance in order to participate, please contact First 5 at (831) 465-2217 in advance of the meeting to make arrangements. We will be happy to assist you.

**7. Strategic Planning Session – Information Item**

Director Brody and Nicole Young from Optimal Solutions Consulting will lead the Commission through the first of four strategic planning sessions scheduled between January and June of 2025.

**8. Supporting Immigrant Families with Young Children – Information Item**

Staff will lead a discussion with the Commission about local efforts to support immigrant families in Santa Cruz County in light of recent federal actions and First 5 Santa Cruz County’s role.

**9. 2024-2025 Budget Revision – Action Item**

**A.** The Commission will consider approval of the Revised First 5 Santa Cruz County Fiscal Year 2024-2025 Budget in an amount not to exceed **\$4,319,718**.

**B.** The Commission finds that the contracts listed below continue to meet the factors described in its sole source contracting policy section 1.b relating to the contractors’ expertise being vital to the provision of services. The Commission delegates authority to the Executive Director to negotiate, execute, and amend contracts up to the amounts specified.

**i. Operating Expenses – General Admin/Program Support/Evaluation**

Approval of contract with United Way of Santa Cruz County for First 5 Administrative, Program Support, and Evaluation between July 1, 2024, and June 30, 2025, in an amount not to exceed **\$657,166**.

**ii. Strategic Priority Investments**

**a.** Approval of contract with United Way of Santa Cruz County for First 5 Strategic Priority Investments between July 1, 2024, and June 30, 2025, in an amount not to exceed **\$1,807,240**.

**b.** FY 2024-2025 community grants and professional services contracts approved in amounts not to exceed:

Vendor	Priority Area	Program	10/30/2024 Authorization	Revised Authorization
Triple P America	Thriving Families	Triple P	\$162,000	<b>\$326,395</b>

**10. 2024-2025 Commission Meeting Calendar – Action Item**

The Commission will consider approval of the revised 2024-2025 meeting calendar that adds an additional strategic planning meeting on May 14, 2025.

**11. Adjourn**