



Commission Meeting Agenda

Date: Wednesday, June 22, 2016
Time: 1:00 PM – 3:00 PM

Location: *First 5/United Way Conference Room, 4450 Capitola Road, Suite 106, Capitola, CA*

Members: Chair Toni Campbell, Christina Cuevas, Cecilia Espinola, Kathy Frandle, Lisa Hindman Holbert, Salem Magarian, Bruce McPherson, Leticia Mendoza, Giang Nguyen

1. Call to Order and Establish Quorum

2. Review and Adopt Agenda

3. Consent Agenda

- A. Approve Commission March 16, 2016, Meeting Minutes
- B. Approve Updated First 5 Job Descriptions and Salary Scales (previously approved) for Santa Cruz Reading Corps Program Manager, Health Outreach and Enrollment Supervisor and Newborn Enrollment Coordinators.
- C. Accept First 5 Santa Cruz County Grant Application Tracker, 06/22/16
- D. Accept FY 15/16 First 5 Santa Cruz County Contracts Executed Under Executive Director Authority, 06/22/16
- E. Accept FY 15/16 First 5 Santa Cruz County Sponsorships report, 06/22/16

4. Community Oral Communications

The community may address the Commission on items not listed on the agenda that are within the jurisdiction of First 5 Santa Cruz County. If any member of the community wishes to address the Commission on any item that is listed on the agenda, they may do so when that item is called. Every item on the agenda welcomes public comment.

5. Commissioner Oral Communications

6. Executive Committee Elections – Action Item

- A. The Commission will elect the Chair, Vice Chair and Secretary for the 2016-2017 year.

7. 2016-2017 Commission Meeting Calendar – Action Item

- A. The Commission will consider approval of the 2016-2017 meeting calendar.

8. Nurse Family Partnership Update – Information Item

- A. Staff will provide an update on the request for \$50,000 for implementation of the Nurse Family Partnership program in Santa Cruz County.

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First 5 Santa Cruz County does not discriminate on the basis of disability, and no person shall, by reason of a disability, be denied the benefits of its services, programs, or activities. The meeting room is located in an accessible facility. If you wish to attend this meeting and you will require special assistance in order to participate, please contact First 5 at (831) 465-2217 in advance of the meeting to make arrangements. We will be happy to assist you.

9. 2016-2017 Budget – Action Item

- A. The Commission will consider approval of the First 5 Santa Cruz County Fiscal Year 2016-2017 Budget in an amount not to exceed **\$4,069,916**.

- B. The Commission finds that the contracts for fiscal year 2016-2017 continue to meet the factors described in its sole source contracting policy section 1.b relating to contractors' expertise being vital to the provision of services. The Commission delegates authority to the Executive Director to negotiate, execute, and amend contracts up to the amounts specified.

1. Operating Expenses – General Admin/Program Support/Evaluation

- a. Approval of contract with the United Way of Santa Cruz County for First 5 Administrative and Program Support Operations between July 1, 2016 and June 30, 2017 in an amount not to exceed **\$709,879**.

- b. Approval of FY 2016-2017 professional services contracts in amounts not to exceed:

Vendor	Goal Area	Program	Amount
Applied Survey Research	Evaluation	Annual Report	\$55,000
Patel & Associates	Administration	Financial Audit	\$14,900

2. Program Investments

- a. Approval of contract with the United Way of Santa Cruz County for First 5 Systems Change/Community Strengthening Operations between July 1, 2016 and June 30, 2017 in an amount not to exceed **\$1,167,879**

The following contracts are included in the First 5 Systems Change/Community Strengthening Operations contract amount:

- I. Approval of consultant contract with Nicole Young (dba Optimal Solutions) for Triple P coordination, in an amount not to exceed **\$70,000** between July 1, 2016 and June 30, 2017.

- II. Approval of contract with Leah Rogers for Santa Cruz Reading Corps Coaching in an amount not to exceed **\$45,000** between July 1, 2016 and June 30, 2017.

- III. Approval of contract with Jeanne Carriere for Santa Cruz Reading Corps Coaching in an amount not to exceed **\$45,000** between July 1, 2016 and June 30, 2017.

- IV. Approval of contract with Praxis Consulting Group for Quality Rating Improvement System assessments in an amount not to exceed **\$47,000** between July 1, 2016 and June 30 2017.

- b. Approval of FY 2016-2017 community grants and professional services contracts in amounts not to exceed:

Vendor	Goal Area	Program	Amount
Community Bridges – La Manzana & Mountain Community Resources	Strong Families	Triple P	\$271,190
Community Techknowledge (CTK)	Service Integration	Apricot	\$15,816
Encompass Community Services	Children Learning	QRIS	\$206,998
Encompass Community Services	Strong Families	Side by Side	\$92,500
Go Kids, Inc.	Children Learning	QRIS	\$85,000
Health Services Agency	Strong Families	Families Together	\$33,977
Human Services Department	Strong Families	Families Together	\$558,260
Lucille Packard Children’s Hospital	Healthy Children	NFCC	\$85,500
Miller Maxfield	Strong Families	Triple P	\$40,000
Prevent Child Abuse California	Children Learning	Reading Corps	\$205,200
Pajaro Valley Unified School District	Children Learning	Raising A Reader	\$229,130
Serve Minnesota	Children Learning	Reading Corps	\$31,000
Santa Cruz County Office of Education	Children Learning	QRIS	\$207,500
Triple P America	Strong Families	Triple P	\$60,188

10. Information Items

- A. Triple P 5-Year Report Presentation
- B. Update on Vision Screening Efforts

11. Adjourn