



Commission Meeting Minutes

Wednesday, October 26, 2016

Members Present: Christina Cuevas, Cecilia Espinola, Kathy Frandle, Salem Magarian, Bruce McPherson, Leticia Mendoza, Giang Nguyen

1. Call to Order and Establish Quorum

2. Review and Adopt Agenda

M/S/P: (Commissioner Salem Magarian/Commissioner Bruce McPherson) unanimously moved to adopt the agenda.

3. Consent Agenda

- A. Approve Commission September 21, 2016, Meeting Minutes
- B. Approve Financial Report for the period ending September, 2016
- C. Approve increased contract authorization with Go Kids, Inc. for Quality Rating Improvement System related work with Family Child Care Homes from \$85,000 to an amount not to exceed \$100,000 between July 1, 2016 and June 30 2017.
- D. Accept First 5 Santa Cruz County Grant Application Tracker, 10/26/16
- E. Accept FY 16/17 First 5 Santa Cruz County Contracts Executed Under Executive Director Authority, 10/26/16
- F. Accept FY 16/17 First 5 Santa Cruz County Sponsorships report, 10/26/16

M/S/P: (Commissioner Bruce McPherson/Commissioner Giang Nguyen) unanimously moved to approve the Consent Agenda.

4. Community Oral Communications

None

5. Commissioner Oral Communications

Commissioner Magarian reported that an advisory group of stakeholders organized by Dientes have identified several areas of importance in its first phase of recommendations to the community, all with the focus on children under the age of five years. The first was an awareness and a social media campaign, "First Tooth-First Birthday" that recommends the first dental visit should be scheduled with the emergence of the first tooth or the first birthday. The second recommendation was the application of fluoride to the teeth in the well-child visits every six months. Because of the affordable care act, every health clinic is mandated to cover the cost. The third area requires a dental examination for children entering Transitional Kindergarten or Kindergarten.

Commissioner Nguyen updated the Commissioners on the Nurse Family Partnership that was discussed at the June 2016 commission meeting. She stated that within the past month they had received grant approval in the amount of \$50,000 from Kaiser Permanente and another \$50,000 from Dominical Hospital to fund the program. In December the final report and recommendations for the program will be presented to the Board of Supervisors.

6. Public Hearing: Presentation and Approval of First 5 Santa Cruz County 2015-2016 Audited Financial Statements and Independent Auditor's Report; Annual Report Submission to First 5 California; and Review and Adopt the Progress of the First 5 Santa Cruz County Strategic Plan 2016-2020 – Action Item

A. Presentation of First 5 Santa Cruz County Annual Audit Report

Director Brody was pleased to report that we had a clean audit again this year.

Pavan Gagrana, Manager, Patel Associates, LLP, who prepared the First 5 Santa Cruz County audit stated that the First 5 audit was for the year ending June 30, 2016 and was performed in accordance with generally accepted auditing standards and government auditing standards as consistent with the State Controller's Office. Mr. Gagrana added that in the course of their testing they did not come across anything that could be categorized as a significant deficiency and that the audit provided a reasonable basis that First 5 Santa Cruz County complied, in all material respects, with the compliance requirements of laws and regulations applicable to the California Children and Families Act.

B. Presentation of the First 5 Santa Cruz County Annual Report to First 5 California

Director Brody briefly presented the Annual Report data to be submitted to First 5 California and emphasized that data embedded in the report are provided in more detail in the Commission's 2015-2016 Evaluation Report (Item 7).

C. Consideration and approval of Audit and Annual Report and direction to staff to submit reports to First 5 California

M/S/P: (Commissioner Christina Cuevas/Commissioner Giang Nguyen) unanimously moved to approve the First 5 Santa Cruz County 2015-2016 Audit and the First 5 Santa Cruz County 2015-2016 Annual Report and directed staff to submit reports to First 5 California.

D. Review and Adopt the Progress of the First 5 Santa Cruz County Strategic Plan 2016-2020

Director Brody briefly presented on the First 5 Santa Cruz County Strategic Plan noting that no changes were required to the plan at this time and that a detailed review of progress against that plan would be provided in the 2015-2016 Evaluation Report (Item 7). Director Brody went on detail differences between the Long-term Financial Plan and recent financial actuals and future budgets, noting the projected fund balance at the end of 16/17 is just over \$200,000 greater than the amount anticipated in the Long-term Financial Plan.

M/S/P: (Commissioner Salem Magarian/Commissioner Leticia Mendoza) unanimously moved to Review and Adopt the Progress of the First 5 Santa Cruz County Strategic Plan 2016-2020.

7. 2015-2016 Evaluation Report – Information Item

Director Brody presented the 2015-2016 Annual Evaluation Report to the Commission. This report provides a comprehensive update on the status and impact of First 5-funded programs as well as overall indicators of child and family well-being in Santa Cruz County. The evaluation report highlights 2015-16 results in the areas of Healthy Children, Strong Families, and Children Learning and Ready for School.

8. Information Items

A. Oral Health Access Steering Committee

Director Brody thanked Commissioner Magarian for his description of the work of the Oral Health Access Steering Committee. Director Brody added that he has agreed to co-chair the "First Tooth-First Birthday" campaign with a co-chair from the Central California

Alliance for Health. Superintendent Michael Watkins and his staff member, Carole Mulford, have taken the lead on the school-based campaign.

- B.** Commissioner Espinola announced that this meeting would be her very last one as a First 5 Commissioner. She stated that she has served as a founding member since April 1999 and has felt honored to be part of such a strong organization.

Director Brody presented Commissioner Espinola with a gift of recognition and appreciation for her tireless commitment and leadership as a founding member of the First 5 Commission.

9. Adjourn

The meeting was adjourned at 2:35 PM.