



Commission Meeting Minutes

Wednesday, October 25, 2017

Members Present: Chair Toni Campbell, Christina Cuevas, Kathy Frandle, Lisa Hindman Holbert, Salem Magarian, Bruce McPherson, Leticia Mendoza, Ellen Timberlake

1. Call to Order and Establish Quorum

2. Review and Adopt Agenda

M/S/P: (Commissioner Salem Magarian/Commissioner Kathy Frandle) unanimously moved to adopt the agenda.

3. Consent Agenda

- A. Approve June 28, 2017 Commission Meeting Minutes
- B. Approve Financial Report for the period ending September 30, 2017
- C. Approve increased contract authorization with Praxis Consulting Group for Quality Rating Improvement System assessments from \$45,000 to an amount not to exceed \$52,000 between July 1, 2017 and June 30, 2018
- D. Accept First 5 Santa Cruz County Grant Application Tracker, 10/25/17
- E. Accept FY 17/18 First 5 Santa Cruz County Contracts Executed Under Executive Director Authority, 10/25/17
- F. Accept FY 17/18 First 5 Santa Cruz County Sponsorships report, 10/25/17

M/S/P: (Commissioner Kathy Frandle/Commissioner Salem Magarian) moved to approve the Consent Agenda. Abstention by Commissioner Leticia Mendoza

4. Community Oral Communications

None

5. Commissioner Oral Communications

Commissioner Lisa Holbert Hindman announced that Community Bridges, Child Development Division, is reopening the Redwood Mountain Facility in Felton. An open house is planned for Thursday, November 13, 2017, from 2-5 PM, with an information session on how to receive tuition assistance or subsidized early education services.

6. Public Hearing: Presentation and Approval of: First 5 Santa Cruz County 2016-2017 Audited Financial Statements and Independent Auditor's Report; and 2016-2017 Annual Report Submission to First 5 California. — Action Item

A. Approval of 2016-2017 Audited Financial Statements

Chair Toni Campbell introduced Adi Harshwal of the auditing firm, Patel & Associates, LLP. Mr. Harshwal provided some history regarding his firm, stating that Patel & Associates was acquired by Harshwal and Company last year, and the two firms have merged. The firm has also grown to the three cities of Albuquerque, San Diego and Oakland. Mr. Harshwal said this was a clean audit with no findings, and that the audit process went very smoothly. He expressed his appreciation to David, Alan and Barbara for all their support.

B. Approval of 2016-2017 Annual Report Submission to First 5 California

Director Brody provided a summary of the web-based 2016-2017 First 5 Santa Cruz County Annual Report to First 5 California.

M/S/P: (Commissioner Lisa Hindman Holbert /Commissioner Bruce McPherson) unanimously moved to approve the First 5 Santa Cruz County 2016-2017 Audit and the First 5 Santa Cruz County 2016-2017 Annual Report and directed staff to submit reports to First 5 California.

7. Public Hearing: Presentation and Acceptance of 2016-2017 Evaluation Report and Progress of the First 5 Santa Cruz County Strategic Plan – Action Item

Director Brody stated that the Commission is required, on an annual basis, to review progress of the strategic plan and determine if any revisions are necessary. This review is summarized in detail within our Annual Evaluation Report which provides a comprehensive update on the status and impact of First 5-funded programs as well as overall indicators of child and family well-being in Santa Cruz County.

Director Brody indicated that this year's evaluation report has been consolidated into fewer sections and highlighted key results in the areas of Healthy Children, Strong Families, and Children Learning and Ready for School.

Director Brody reported to the Commission that no revisions to the strategic plan or long-term financial plan are necessary at this time.

M/S/P: (Commissioner Salem Magarian /Commissioner Leticia Mendoza) unanimously moved to accept First 5 Santa Cruz 2016-2017 Annual Evaluation Report and Progress of the First 5 Santa Cruz County Strategic Plan.

8. Thrive by Three Update and Advisory Committee – Action Item

A. Presentation on the status of the Santa Cruz County Thrive by Three Fund

Director Brody's PowerPoint presentation provided an update on the Board of Supervisor's approved funding recommendations for the Thrive by Three Fund in the areas of: 1) Enhanced system CAPACITY: \$483,000; 2) Enhanced system COORDINATION: \$127,500; and 3) Strengthened system FOUNDATION: \$112,500; for an estimated total of \$723,000.

Commissioner Timberlake commended Director Brody on his leadership and vision. Commissioner McPherson also stated his appreciation for Director Brody's commitment to this important work.

B. Authorization to establish the Thrive by Three Advisory Committee

Director Brody requested the Commission to approve the creation of a Thrive by Three Advisory Committee. The Advisory Committee would provide strategic non-binding oversight, advice and counsel to the County of Santa Cruz, First 5 Santa Cruz County and other relevant stakeholders, on the development, implementation and evaluation of the Thrive by Three System of Care. The committee would be initially populated by representatives whose strategic plans are aligned with Thrive by Three outcomes as follows:

1. First 5 Santa Cruz County Strategic Plan
2. Santa Cruz County Master Plan for Early Care & Education
3. Health Improvement Partnership Strategic Plan
4. Oral Health Access Strategic Plan
5. Community Roadmap to Collective Mental Health Wellness
6. Child Welfare System Improvement Plan

M/S/P: (Commissioner Ellen Timberlake/Commissioner Lisa Hindman Holbert) unanimously moved to authorize the establishment of the Thrive by Three Advisory Committee.

9. Adjourn

The meeting was adjourned at 3 PM.