



Commission Meeting Agenda

Date: Wednesday, June 27, 2018
Time: 1:00 PM – 3:00 PM

Location: *First 5/United Way Conference Room, 4450 Capitola Road, Suite 106, Capitola, CA*

Members: Chair Toni Campbell, Christina Cuevas, Kathy Frandle, Lisa Hindman Holbert, Salem Magarian, Bruce McPherson, Leticia Mendoza, Ellen Timberlake

1. Call to Order and Establish Quorum

2. Review and Adopt Agenda

3. Consent Agenda

- A. Approve Commission March 21, 2018, Meeting Minutes
- B. Accept Financial Report for the period ending May, 2018
- C. Accept First 5 Santa Cruz County Grant Application Tracker, 06/27/18
- D. Accept FY 17/18 First 5 Santa Cruz County Contracts Executed Under Executive Director Authority, 06/27/18
- E. Accept FY 17/18 First 5 Santa Cruz County Sponsorships report, 06/27/18

4. Community Oral Communications

The community may address the Commission on items not listed on the agenda that are within the jurisdiction of First 5 Santa Cruz County. If any member of the community wishes to address the Commission on any item that is listed on the agenda, they may do so when that item is called. Every item on the agenda welcomes public comment.

5. Commissioner Oral Communications

6. 2018-2019 Budget – Action Item

- A. The Commission will consider approval of the First 5 Santa Cruz County Fiscal Year 2018-2019 Budget in an amount not to exceed **\$3,385,840**.
- B. The Commission finds that the contracts for fiscal year 2018-2019 continue to meet the factors described in its sole source contracting policy section 1.b relating to contractors' expertise being vital to the provision of services. The Commission delegates authority to the Executive Director to negotiate, execute, and amend contracts up to the amounts specified.

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First 5 Santa Cruz County does not discriminate on the basis of disability, and no person shall, by reason of a disability, be denied the benefits of its services, programs, or activities. The meeting room is located in an accessible facility. If you wish to attend this meeting and you will require special assistance in order to participate, please contact First 5 at (831) 465-2217 in advance of the meeting to make arrangements. We will be happy to assist you.

1. Operating Expenses – General Admin/Program Support/Evaluation

- a. Approval of contract with the United Way of Santa Cruz County for First 5 Administrative, Program Support and Evaluation between July 1, 2018 and June 30, 2019 in an amount not to exceed **\$649,848**.
- b. Approval of FY 2018-2019 professional services contracts in amounts not to exceed:

Vendor	Goal Area	Program	Amount
Patel & Associates	Administration	Financial Audit	\$14,910

2. Program Investments

- a. Approval of contract with the United Way of Santa Cruz County for First 5 Systems Change/Community Strengthening Operations between July 1, 2018 and June 30, 2019 in an amount not to exceed **\$1,379,798**

The following subcontracts for amounts over \$20,000 are included in the First 5 Systems Change/Community Strengthening Operations contract with United Way of Santa Cruz County:

- I. Subcontract with Nicole Young (dba Optimal Solutions) for Triple P coordination, in an amount not to exceed **\$66,500** between July 1, 2018 and June 30, 2019.
- II. Subcontract with Jeanne Carriere for Santa Cruz Reading Corps coaching and training in an amount not to exceed **\$50,000** between July 1, 2018 and June 30, 2019.
- b. Approval of FY 2018-2019 community grants and professional services contracts in amounts not to exceed:

Vendor	Goal Area	Program	Amount
Community Bridges – La Manzana & Mountain Community Resources	Strong Families	Triple P	\$244,750
Social Solutions	Service Integration	Apricot	\$19,137
Go Kids, Inc.	Children Learning	QRIS	\$100,000
Health Services Agency	Strong Families	Families Together	\$33,977
Human Services Department	Strong Families	Families Together	\$452,190
Lucille Packard Children’s Hospital	Healthy Children	NFCC	\$85,500
Miller Maxfield	Strong Families	Triple P	\$8,500
Prevent Child Abuse California	Children Learning	Reading Corps	\$126,000

Vendor	Goal Area	Program	Amount
Pajaro Valley Unified School District	Children Learning	Raising A Reader	\$185,595
Reading and Math Inc.	Children Learning	Reading Corps	\$18,000
Triple P America	Strong Families	Triple P	\$52,635

7. Approve Quality Counts Program Manager Job Description and Salary Scale – Action Item

A. The Commission will consider approval of the Quality Counts Program Manager and related salary scale.

8. Executive Committee Elections – Action Item

A. The Commission will elect the Chair, Vice Chair and Secretary for the 2018-2019 year.

9. 2018-2019 Commission Meeting Calendar – Action Item

A. The Commission will consider approval of the 2018-2019 meeting calendar.

10. Adjourn