

CONFIDENTIALITY AGREEMENT
for Representatives of Service Providers in the
Santa Cruz County Integrated Children's Services Program

The agencies and programs (service providers) listed on the back of this form have agreed to work together as the Santa Cruz County Integrated Children's Services Program (SCC ICSP) for the purpose of planning and providing joint services to children and their families.

As a representative of an SCC ICSP service provider, you may release or exchange information with representatives of other SCC ICSP service providers, according to the parameters defined by each client or authorized representative on his/her signed SCC ICSP Release Form. This information may be exchanged among SCC ICSP service providers without obtaining additional consent forms, as long as the exchange of information is necessary and relevant to planning and providing joint services for the client or family named in the consent form.

As a representative of an SCC ICSP service provider, you are required to abide by the following minimum confidentiality requirements:

- Confidential client information may only be released or exchanged among members of the SCC ICSP after the client or authorized representative has signed the SCC ICSP Release Form, which defines which service providers may share what types of information.
- Client information shall be collected and maintained in a manner that provides the maximum protection of client privacy and confidentiality.
- Confidential client information obtained through the SCC ICSP shall not be redisclosed to anyone other than representatives of the agencies selected on the consent form, unless the client or authorized representative has 1) signed a revised SCC ICSP Release Form or 2) signed a consent form that is separate from the SCC ICSP Release Form.
- All persons who view or access information shared through the SCC ICSP are under the same privacy and confidentiality obligations as the staff who disclose or provide the information.
- Information obtained through the SCC ICSP may only be shared during the time the client remains a client of at least one of the service providers selected on the consent form.

I understand that the SCC ICSP is governed by a Memorandum of Understanding, and that I may request and receive a full copy of the signed MOU at any time.

I understand that if I have further questions about the SCC ICSP or this Confidentiality Agreement, I may contact Nicole Young, First 5's Service Integration Consultant at (831) 594-1498 or nicole@opti-solutions.com.

I have read, understood and agree to abide by this Confidentiality Agreement.

Printed Name of Representative

Name of Organization

Signature of Representative

Date

**SCC ICSP Members
As of December 2006**

- Davenport Resource Services Center (DRSC)
- Familia Center (FC)
- Families in Transition (FIT)
- Families Together (FT)
- Health Services Agency (HSA): Clinics, Homeless Persons Health Project, Mental Health, Public Health Nursing, Substance Abuse
- Human Resources Agency (HRA): Adult & Long-Term Care, Benefit Services, CareerWorks, Family & Children's Services (Child Welfare/CPS)
- La Manzana Community Resources (LMCR)
- Live Oak Family Resource Center (LOFRC)
- Mountain Community Resources (MCR)
- Parents Center (PC)
- Primeros Pasos (PP)
- Probation Department (PD)
- Special Parents Information Network (SPIN)
- Walnut Avenue Women's Center (WAWC)
- Women's Crisis Support-Defensa de Mujeres

Sponsoring Agency: First 5 Santa Cruz County