



Commission Meeting Agenda

Date: Wednesday, June 24, 2009

Time: 1:00 AM – 3:00 PM

Location: United Way Conference Room, 1220 41st Avenue, Capitola, CA

Members: Beth Benjamin, Chair Toni Campbell, Cecilia Espinola, Vice Chair Rama Khalsa, Salem Magarian, Jim Marshall, Faris Sabbah, Mark Stone, Michael Watkins

1. **Call to Order and Establish Quorum**
2. **Review and Adopt Agenda**
3. **Consent Agenda**
 - A. Approval of Commission March 2009 Meeting Minutes
 - B. Approval of Commission March, April and May 2009 Financial reports
4. **Community Oral Communications** The community may address the Commission on items not listed on the agenda that are within the jurisdiction of First 5 Santa Cruz County. If any member of the community wishes to address the Commission on any item that is listed on the agenda, they may do so when that item is called. Every item on the agenda welcomes public comment.
5. **Commissioner Oral Communications**
6. **2008-2009 Family Survey**
 - A. Applied Survey Research
7. **2009-2010 Commission Meeting Calendar – Action Item**
 - A. The Commission will consider approval of the 2009-2010 meeting calendar.
8. **2007-2008 Audit – Action Item**
 - A. The Commission will consider acceptance of the revised audit letter.
9. **2009-2010 Budget – Action Item**
 - A. 2009-2010 Funding Timeline and Committee Recommendations
 - B. The Commission will consider approval of First 5 Santa Cruz County Fiscal Year 2009-2010 Budget in an amount not to exceed **\$4,593,874** and the following related contracts:
 1. **Operating Expenses – General Admin/Program Support**
 - a. Approval of contract with the United Way of Santa Cruz County for First 5 Administrative and Program Support Operations between July 1, 2009-June 30, 2010 in an amount not to exceed **\$504,503** and direction to staff to finalize, negotiate, and amend contract as necessary.
 2. **Program Investments**
 - a. Approval of contract with the United Way of Santa Cruz County for First 5 Systems Change/Community Strengthening Operations between July 1, 2009-June 30, 2010 in an amount not to exceed **\$496,125** and direction to staff to finalize, negotiate, and amend contract as necessary.

The following contracts are included in the First 5 Systems Change/Community Strengthening Operations contract amount:

 1. Approval of consultant contract with Luanne Barr for First 5 SCC SUN efforts and products in an amount not to exceed **\$1,000** between July 1, 2009 and June 30, 2010 and direction to staff to finalize, negotiate, and amend contract as necessary.

2. Approval of consultant contract with Nicole Young for First 5 Service Integration coordination efforts and products in an amount not to exceed **\$66,675** between July 1, 2009 and June 30, 2010 and direction to staff to finalize, negotiate, and amend contract as necessary.
 3. Approval of consultant contract with Kate Horst for curriculum, training and licensing fees in an amount not to exceed **\$25,000** between July 1, 2009 and June 30, 2010 and direction to staff to finalize, negotiate, and amend contract as necessary.
 4. Approval of consultant contract with Linda Kishlansky for implementation of a standardized developmental screening tool in an amount not to exceed **\$10,000** between July 1, 2009 and June 30, 2010 and direction to staff to finalize, negotiate, and amend contract as necessary.
- b. Approval of contract with the United Way of Santa Cruz County for First 5 School Readiness Initiative Operations between July 1, 2009-June 30, 2010 in an amount not to exceed **\$191,971** and direction to staff to finalize, negotiate, and amend contract as necessary.
 - c. Consideration, Approval, and Direction to Staff to Proceed with Renewing and Enhancing Community Technology Knowledge's (CTK) contract for services related to SCCSUN not to exceed **\$15,220** between July 1, 2009-June 30, 2010, and direction to staff to finalize, negotiate, and amend contract as necessary.
 - d. Consideration and Approval of FY 2009-2010 community grants and initiative funding and Direction to Staff to finalize, negotiate, and amend contracts as necessary:

Cabrillo College.....	\$67,000.
Community Bridges-La Manzana	\$97,000.
Health Services Agency-Children's Mental Health-Families Together.....	\$35,522.
Health Services Agency-Health Care Outreach Coalition.....	\$388,512.
Health Services Agency-Healthy Kids premiums.....	\$440,000.
Health Improvement Partnership of Santa Cruz County (on behalf of Healthy Kids).....	\$54,000.
Human Services Department - Families Together.....	\$574,478.
PVUSD, Child Development Division-Raising A Reader.....	\$175,300.
Santa Cruz Community Counseling Center, Starlight Infant/Toddler Program.....	\$500,000.
Santa Cruz Public Libraries-Read to Me.....	\$9,362.

10. Development of Evaluation RFP

- A. Commission will hear an update on releasing an RFP for an evaluation contractor.

11. 1D Debriefing

12. Communications: Invest in the Early Years

13. Executive Directors Report

14. Adjourn